ST LUKE'S CHURCH
LODGE MOOR

ANNUAL CHURCH MEETING
25th April 2010

Financial Report

and

Statement of Accounts

The content and format of the next two pages is in accordance with the requirements of the Charity Commissioners

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Administrative Information:

St. Luke's Church and Centre is situated in Lodge Moor in the Diocese of Sheffield. It is a local ecumenical partnership (LEP) between Anglican, Baptist, Methodist and United Reform Churches sponsored by Churches Together in South Yorkshire (CTSY). The correspondence address is: St. Luke's Church, Blackbrook Road, Sheffield, S10 4LP.

The Ecumenical Church Council and the Vicar/Minister, Rev. John D. Stride, promote the mission of the Church throughout the parish of Lodge Moor in the Anglican Deanery of Hallam. They have the responsibility for the use and maintenance of the St. Luke's Church and Centre. The Parish includes some 2100 homes.

The Ecumenical Church Council (ECC) is in the process of seeking independent charitable status and registration with the Charity Commissioners.

ECC members who have served from 1st January 2009 until the date this report was approved were:

EX-OFFICIO

Vicar and Minister (Chairman):		Rev John Stride
Methodist Representative:		Rev Tim Bradshaw
URC Representative:		Vacancy
Baptist Representative:		Mr. Harry Selby
CTSY Representative:		Vacancy

ELECTED MEMBERS

Churchwardens/Stewards:		Christina Worth
	To 04/09	Nick Stratford
	From 04/09	Paul Waterston
Hon Treasurer:		Adele James
Hon Secretary of the Ecumenical Church Council:		Colin Dewick
Property Steward:		Keith Bomford
Representatives to the Hallam Deanery Synod:		Colin Peskett
	From 04/09	Joan Stratford
Representative to the Methodist Circuit Meeting:	To 04/09	Elizabeth Winstanley
	From 04/09	Ruth Grayson
Representative to the South Yorkshire Fellowship of Baptist Churches:		Rosemary Sales
Representative to the South Yorkshire District Council of the URC:		Freda Digby

Nine Further Elected Representatives:

Lesley Combe	Peter Else to 04/09	Ann Emmott
Roland Krain from 04/09	Julie Moss to 04/09	Keith Parkin
Bob Prestwood from 04/09	Colin Roberts from 04/09	Linda Russell
Carolyn Tsang from 04/09	Jenny Wade	Paul Waterston to 04/09

Co-opted Members: Steve Williamson

Peter Else, Colin Peskett and Joan Stratford are members of the Diocesan Synod.

Committees

STANDING COMMITTEE

The Standing Committee operates under the Terms of Reference revised by the Ecumenical Church Council in May 2001 in accordance with the most recent revision of our Constitution. It reflects the decision of the Ecumenical Church Council that each Standing Committee should serve until the new members are elected annually at the first Ecumenical Church Council Meeting following the ACM. For 2009/10, Keith Parkin and Bob Prestwood were elected to join the ex-officio members, namely Rev John Stride, the two Wardens, the Treasurer and Council Secretary. The Standing Committee meets at least one week prior to the full Ecumenical Church Council meetings to prepare the agenda and transact urgent business and to meet at other times when the need arises. In practice, it normally meets two weeks before the Ecumenical Church Council and in April, August and December as necessary. It reports to the Ecumenical Church Council.

MISSION COMMITTEE

The Mission Committee was disbanded in July 2009, with Council taking on direct responsibility for direction and allocation of mission funds

PROPERTY COMMITTEE

The role of the Property Committee is to oversee the state of the Church plant, to programme preventative maintenance, to organise the repair and maintenance work and to report to the Ecumenical Church Council. The committee comprises the Property Steward, the Housekeeper, the Kitchen Supervisor and the two Wardens – others attend by invitation.

JOINT COUNCIL

Three members from each of the participating denominations are elected to the Joint Council to ensure equality in the use and maintenance of the Church Building. The Joint Council meets usually once a year, in February. For this last year the members elected to the Joint Council were:

Anglican:	Alan Combe, Wendy Finch and Colin Peskett
Baptist:	Lesley Combe, Rosemary Sales and Myra Wilson
Methodist:	James Grayson, Gren Morgan and Elizabeth Winstanley
United Reformed:	Freda Digby, Geoff Elliott and Margaret Locke

CHURCH ORGANISATION

In addition to these Committees, members of the Church share responsibility for different aspects of the Church's ministry as shown in subsequent pages.

Structure, governance and management

The method of appointment of ECC members is set out in the Constitution. All Church attendees are encouraged to register on the Common Roll and to stand for election to the ECC. Members are invited to raise issues for discussion by the ECC and to attend meetings as observers. The minutes of ECC meetings are published on the notice board.

Objectives and activities

St. Luke's ECC has the responsibility of cooperating with the incumbent, the Rev. John Stride, in promoting the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St. Luke's Church Centre.

Achievements and performance

There are 228 members on the Common Roll, 55 of whom are not resident in the parish – 14 were added during the year and 14 were removed either through death or because they moved away from the parish. The average overall weekly attendance at all services was 160, with an average attendance of 125 at the main Morning Worship. This latter number can increase to 250+ at festivals and special services.

Explode continues to provide Sunday activities for children between 5 and 9 years of age, and Little Stars is a Sunday group for the very young. Reality Cafe Church provides Sunday evening services (alternating with St John's church Owlerton) aimed at youth, although a varied mix of people attends. Other activities for children and young people are:

- Creation – a social group meeting on Friday afternoons for children aged 5 – 11
- Unity – a social group for teenagers on Friday evening with a regular attendance of 50 - 60
- Fuse – a bible study group for Y7 and above
- Precious – a girls' bible study group for girls ages 7 – 9
- Caris - a girls' bible study group for girls aged 10+
- Fusion - to help the young people of 10+ to explore how the bible is relevant to world issues.
- Street Dance Project - for ages 11+
- Tuesday Football - for boys aged 12+

Between them, these groups total up to 100 children and young people every week. A detailed Youth report is presented in a separate document.

Review of the year

The ECC met nine times during the year with an average attendance of over 18. The Standing Committee and sub-committees met and reported to Council as appropriate. The ECC aims to look in depth at all the Groups/Activities associated with the Church over a two-year period. The Joint Council met in February. Our links with the community have continued through our Bumps and Babies, Toddlers, five-day Pre-School Nursery and Holiday Club, seven Scout and Guide Groups, St Luke's Lunches, through many other social groups and occasionally with Hallam Community and Youth Association. A full Council report and reports from groups and activities are presented in a separate document.

Treasurer's Report

General Comments

The accounts for the year ending 31 December 2009 were prepared according to the Statement of Recommended Practice (SORP) 2005.

General Fund

The final position for the General Fund – Unrestricted Funds was a surplus of some £5,100, due largely to increased Open Plate Collections and careful budgeting. As in 2008, it is wonderful that we are able to achieve this in such difficult economic times. Whilst again paying our full Ministry Contribution in 2009, we had to make the difficult decision to reduce our Parish Share contribution but still gave 68% of the assessed amount. Thankfully the results of 2009 have meant that we will be able to increase our budgeted contribution to Parish Share and Mission in 2010.

Extension Fund / Building Fund

Thanks to an extremely generous response to an appeal in the Spring, we have been able to pay all loans outstanding which were due to be paid in 2009. Furthermore, we were able to begin a much-needed refurbishment of the Lounge and thank the Nursery for its donation of £3,000 towards this.

As this phase of development draws to an end, our thanks go to all those who have contributed to its successful completion not just through financial support but also time, energy and commitment.

Thanks

I would like to thank Standing Committee and Church Council members for their continued support; Dorothy Stratton and the Counting Team for their essential work**;** Keith Bomford, Frank Porritt and Sarah Hensman for their work preparing the accounts for the Bookstall, St Luke's Lunches and Toddlers, respectively; Janet Else for her continued enthusiasm in liaising with our 'customers' in her role as Bookings Secretary and, especially, Rachel Allis for her invaluable support as Church Administrator.

ST LUKE'S CHURCH

INDEPENDENT EXAMINERS' REPORT TO THE MANAGEMENT COMMITTEE OF THE CHURCH

We report on the accounts of the church for the year ended 31st December 2009, which are set out on pages 6 to 13.

Respective responsibilities of the management committee and independent examiners

As the management committee of the church you are responsible for the preparation of the accounts; you consider that an independent examination is needed. It is our responsibility to independently examine the accounts in accordance with the guidelines for such engagements.

Basis of independent examiners report

Our examination was carried out in accordance with the guidelines for such engagements. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiners

In connection with our examination, no matter has come to our attention:

1) which gives us reasonable cause to believe that in any material respect the requirements

   (a) to keep proper accounting records and
   (b) to prepare accounts which accord with the accounting records

   have not been met.

2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Atkin Macredie & Co
Chartered Accountants
23 Westbourne Road
Sheffield
S10 2QQ

26th March 2010

ST LUKE'S CHURCH

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31ST DECEMBER 2009

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2009	Total Funds 2008
INCOME AND EXPENDITURE					
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		120,171	26,955	147,126	151,583
Activities for generating funds		39,828	1,049	40,877	46,949
Investment income		62	4	66	774
Incoming resources from charitable activities		5,450	12,138	17,588	12,856
Other incoming resources		160	-	160	2,405
TOTAL INCOMING RESOURCES	2	165,671	40,146	205,817	214,567
RESOURCES EXPENDED					
Costs of generating funds					
Charitable Activities	3	160,174	22,614	182,788	186,489
Governance Costs	4	353	-	353	881
TOTAL RESOURCES EXPENDED		160,527	22,614	183,141	187,370
NET INCOMING (DEFICIT) RESOURCES FOR THE YEAR		5,144	17,532	22,676	27,197
RECONCILIATION OF FUNDS					
TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY 2009		27,190	(11,982)	15,208	(11,989)
TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER 2009		32,334	5,550	37,884	15,208

ST LUKE'S CHURCH

BALANCE SHEET AS AT 31ST DECEMBER 2009

		2009			2008	
		Unrestricted Funds	Restricted Funds	Total Funds		
	Notes	£	£	£	£	£
FIXED ASSETS						
Tangible assets		**1**	-	**1**		590
CURRENT ASSETS						
Debtors	5	7,197	256	7,453	9,306	
Cash at bank and in hand	6	26,124	8292	34,416	26,009	
TOTAL CURRENT ASSETS		**33,321**	**8,548**	**41,869**	35,315	
LIABILITIES						
Creditors : Amounts falling due within one year	7	986	3,000	3,986	20,697	
NET CURRENT ASSETS		32,335	5,548	37,883		14,618
NET ASSETS OR LIABILITIES		**32,336**	**5,548**	**37,884**		15,208
THE FUNDS OF THE CHARITY						
Restricted income funds		-	5,550	5,550		(11,982)
Total unrestricted funds	8	32,334	-	32,334		27,190
		32,334	**5,550**	**37,884**		15,208

Approved by the Ecumenical Church Council on 17 March 2010 and signed on its behalf by:

John Stride Vicar & Chairman of Ecumenical Church Council

ST LUKE'S CHURCH, LODGE MOOR, SHEFFIELD

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2009

1 Accounting Policies

These financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP) 2005.

The statements use the accruals basis of accounting. This requires the figures to be presented as shown, including details of transactions that occurred after 31st December 2009 but which relate to activities that took place during 2009.

Funds

General Funds represent the funds of the Church Council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church Council. Funds designated for a particular purpose by the Church Council are also unrestricted.

The accounts include all transactions, assets and liabilities for which the Church Council is responsible in law. They do not include the accounts of Church Groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

Incoming Resources and Resources Used

These are shown in accordance with the Regulations stated above.

Fixed Assets

Consecrated and beneficed property of any kind is excluded from the accounts by Section 96(2)(a) of the Act.

Equipment used within the Church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Current Assets

Short-term deposits include cash held on deposit either with the CBF Church of England Deposit Fund or at the Bank.

Special Collections

There has been a Special Collection during the year whereupon the funds collected were forwarded in whole to the specific charity. Where possible cheques were made payable directly to the charity. Cash or cheques payable to St Luke's Church were banked in the restricted Special Collections account and a matching amount cheque forwarded from this account to the charity. No Gift Aid was claimed upon these monies by St Luke's Church.

Total Collection was: Tear Fund £725.18

Staff Costs

During the year, the ECC employed a Secretary, a Parish Administrator, a Youth Worker, two Cleaners & a Relief Cleaner. The ECC also paid an honorarium to the Organist, to the three Readers, five Pastoral Workers and the Worship Group Leader.

The Vicar/Minister, Revd J D Stride, the Youth Worker, Mr S Williamson, Pastoral Worker Mrs L Russell and Reader, Mrs L Combe were members of the ECC.

Expenses of the staff and other members of the ECC which were authorised in advance were reimbursed upon production of appropriate receipts.

A house, 201 Westminster Crescent, Lodge Moor, is owned by St Luke's Church Charitable Trust. The house is provided to the Church as an Assistant Staff House and currently is occupied by the Youth Worker.

Tangible Fixed Assets

The assets of the whole building complex are held in trust by the Diocese of Sheffield. The figures in the balance sheet relate to equipment and furnishings throughout the building complex, excluding fixtures in the Worship Area.

Current Assets

The Sheffield Employment Bond was originally a Loan for a period of five year from 27th June 1999. On maturity the ECC decided to invest £2,000 in a new Bond for a period of five years. This Bond will be repaid in 2010.

Current Liabilities

The balance remaining on the Deposited Loan is the final liability regarding the Phase 2 Extension.

Restricted Funds

As required by the Charities Act 1993, all restricted funds over the past six years were used for the purposes stated at the times. The restricted funds comprise: the Extension Fund, which is funds raised for the Church Hall Refurbisment and Extension known as Phase 1, plus Refurbishment of both the Worship area, Chapel and Foyer known as Phase 2, plus refurbishment of the Lounge; the Youth Development fund being funds raised for equipment for Youth Work activities; Special Collections; St Luke's Lunches and Toddler Group.

Mission Payments

Mission payments were made by the ECC to:

CMS	£2,000
CLC	£500
DATIC	£2,000
Christian and Sheffield Schools	£750
Naomi and Paul Opiyos	£750
SAMS	£2,500
Total	£8,500

Insurance Valuation

In the light of extension works the buildings and contents were re-valued by the Insurance Company in November 2005. The present insured value, which is index-linked, of the buildings and contents is £3,038,292

Quinquennial Inspection

A quinquennial inspection of the Church and Church Centre was completed in Spring 2009.

2. Incoming Resources

	Unrestricted Funds £	Restricted Funds £	Total 2009 £	Total 2008 £
Voluntary income				
Donations to Church	90,237	-	90,237	94,273
Gift Aid General	23,209	-	23,209	24,717
Donations Extension	-	22,367	22,367	21,406
Gift Aid Extension	-	4,588	4,588	4,766
Open Plate Collections	4,225	-	4,225	2,332
Grants	2,500	-	2,500	2,500
Legacies	-	-	-	1,000
Special Collections	-	-	-	589
	120,171	26,955	147,126	151,583
Activities for generating funds				
Book and Gift Sales	2,973	-	2,973	2,717
Church Telephone	22	-	22	21
Church Photocopying	386	-	386	171
Church Council Fees	535	-	535	470
Church Heating	150	-	150	240
Expenses Vicar	169	-	169	261
Organist Fees	120	-	120	175
Other Clergy Fees	-	-	-	304
Verger Fees	200	-	200	180
Vicar Diocese	1,706	-	1,706	2,148
Events	-	1,049	1,049	1,171
Magazine Sales	1,510	-	1,510	1,582
Church Group Premises Hire	16,597	-	16,597	23,411
Commercial Premises Hire	7,265	-	7,265	8,761
Staff Private Use Payments	484	-	484	337
Administration Fees	7,711	-	7,711	5,000
	39,828	1,049	40,877	46,949
Investment income				
Interest	62	4	66	774
	62	4	66	774
Incoming resources from charitable activities				
Lunches Income	-	7,562	7,562	6,218
Toddlers Income	-	1,252	1,252	1,817
Church Training	600	-	600	65
Children & Youth Work	1,666	-	1,666	4,756
Youth Development Income	-	3,324	3,324	-
Tuck Shop - Children & Youth	3,184		3,184	-
	5,450	12,138	17,588	12,856
Other incoming resources				
Insurance Claims	-	-	-	889
Tuck Shop - Children & Youth	160	-	160	1,516
	160	-	160	2,405
Total Incoming Resources	165,671	40,146	205,817	214,567

3. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total 2009 £	Total 2008 £
Staff salaries	44,085	-	44,085	42,823
Staff Travel	1,502	-	1,502	2,034
Bookstall purchases	2,715	-	2,715	2,999
Annual mission	8,500	-	8,500	12,700
Catering	424	-	424	1,437
Church events	3,826	-	3,826	4,257
Training	1,765	-	1,765	1,427
Lounge Refurbishment	-	10,284	10,284	-
Subscriptions	391	-	391	480
Special collections - payments	-	-	-	589
Lunches expenditure	-	7,626	7,626	6,712
Magazine	2,390	-	2,390	2,258
Website	719	-	719	1,093
Expenses Toddler Group	-	1,452	1,452	2,008
Parish share - Anglican	9,400	-	9,400	13,880
Parish share - Baptist	1,000	-	1,000	1,523
Parish share - Methodist	1,750	-	1,750	2,666
Parish share - URC	1,152	-	1,152	1,704
Ministry contribution Anglican	48,068	-	48,068	45,916
Light and heat	16,612	-	16,612	14,196
Maintenance & repairs	4,337	-	4,337	9,823
Music & worship	575	-	575	651
Printing, postage and stationery	2,264	-	2,264	2,593
Telephone	1,851	-	1,851	2,479
Children & youth work	1,950	-	1,950	5,309
Youth Development expenditure	-	3,252	3,252	-
Tuck Shop - children & youth	3,190	-	3,190	-
Sundry expenses	1,118	-	1,118	1,118
Depreciation of fixed assets	590	-	590	3,813
	£160,174	£22,614	£182,788	£186,488

4. Governance Costs

	Unrestricted Funds £	Restricted Funds £	Total 2009 £	Total 2008 £
Audit Fee	353	-	353	881
	353	-	353	881

ST LUKE'S CHURCH

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2009 (continued)

5.	**DEBTORS**	£	£
	Debtors	5,453	7,221
	Sheffield bond	2,000	2,000
	Prepayments	-	85
		7,453	9,306
6.	**CASH AT BANK AND IN HAND**		
	Charity CBF account	189	214
	Extension savings account	1,607	2,438
	Extension CBF account	17	17
	Extension Current account	4,334	1,018
	Flowers CBF account	389	681
	General savings account	18,152	10,295
	General CBF account	2,525	2,486
	General Current account	3,279	4,963
	Bookstall	1,581	1,324
	Lunches	905	970
	Toddlers	1,358	1,559
	Special Collections account	70	0
	Petty Cash	10	44
		£34,416	£26,009
7.	**CURRENT LIABILITIES**		
	Amounts falling due within one year	£	£
	Deposited Loan	3,000	6,000
	Deposited Loan 2	-	3,000
	Methodist Chapel Aid Loan	-	8,625
	Extension Fund Payments	-	359
	Creditors	573	-
	Accruals	413	2,713
		£3,986	£20,697

ST LUKE'S CHURCH

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2009 (continued)

8. SUMMARY OF FUNDS

	Balance 1st January 2009	Incoming	Outgoing	Balance 31st December 2009
	£	£	£	£
Sales of books at stall	1,325	2,973	2,716	1,582
Soup wagon	227	3	40	190
Phase II Extension Fund	(14,510)	28,009	10,284	3,215
Flowers for special occasions	668	11	291	388
General fund	24,971	162,684	157,478	30,177
St Luke's lunches	969	7,562	7,627	904
Special collections	-			-
Youth Development	-	3,323	3,252	71
St Luke's toddler group	1,558	1,252	1,453	1,357
	15,208	£205,817	£183,141	£37,884

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