

ST LUKE'S CHURCH LODGE MOOR



ANNUAL CHURCH MEETING
26th April 2009

Financial Report and Statement of Accounts

The content and format of the next two pages is in accordance with the requirements of the
Charity Commissioners

Administrative Information:

St. Luke's Church and Centre is situated in Lodge Moor in the Diocese of Sheffield. It is a local ecumenical partnership (LEP) between Anglican, Baptist, Methodist and United Reform Churches. The correspondence address is: St. Luke's Church, Blackbrook Road, Sheffield, S10 4LP.

The Ecumenical Church Council (ECC) is a charity exempted from registration with the Charity Commissioners.

ECC members who have served from 1st January 2008 until the date this report was approved were:

EX-OFFICIO

Vicar and Minister (Chairman):		Rev John Stride
Methodist Representative:		Rev Tim Bradshaw
URC Representative:	from 03/08 to 05/08	Miss Kathryn Swift
	From 06/08	Vacancy
Baptist Representative:		Mr. Harry Selby
CTSY Representative:		Vacancy

ELECTED MEMBERS

Churchwardens/Stewards:		Nick Stratford Christina Worth
Hon Treasurer:	to 04/08 From 04/08	Nigel Thompson Adele James
Hon Secretary of the Ecumenical Church Council:		Colin Dewick
Property Steward:		Keith Bomford
Representatives to the Hallam Deanery Synod:	to 04/08 From 04/08	Alan Combe Colin Peskett
Representative to the Methodist Circuit Meeting:		Elizabeth Winstanley
Representative to the South Yorkshire Fellowship of Baptist Churches:		Rosemary Sales
Representative to the South Yorkshire District Council of the URC:		Freda Digby

Nine Further Elected Representatives:

Dave Allen to 04/08	Lesley Combe from 04/08	Peter Else
Ann Emmott	Julie Moss	Keith Parkin from 04/08
Angela Peskett to 04/08	Linda Russell from 04/08	Jenny Wade
Paul Waterston	Stephanie Whiteway to 04/08	1 vacancy

Co-opted Members:

Rev Sue Stewart to 07/08	Steve Williamson
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Peter Else, Colin Peskett and Joan Stratford are members of the Diocesan Synod.

Rev. Sue Stewart, the curate at St. Luke's, left the church in the summer of 2009 to become a vicar in her own parish.

Structure, governance and management

The method of appointment of ECC members is set out in the Constitution. All Church attendees are encouraged to register on the Common Roll and to stand for election to the ECC. Members are invited to raise issues for discussion by the ECC and to attend meetings as observers. The minutes of ECC meetings are published on the notice board.

Objectives and activities

St. Luke's ECC has the responsibility of cooperating with the incumbent, the Rev. John Stride, in promoting the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St. Luke's Church Centre.

Achievements and performance

There are 226 members on the Common Roll, 48 of whom are not resident in the parish – 14 were added during the year and 12 were removed either through death or because they moved away from the parish. The average overall weekly attendance at all services was 160, with an average attendance of 127 at the main Morning Worship. This latter number can increase to 250+ at festivals and special services.

Explode (formerly Kids Church) continues to provide Sunday activities for children between 5 and 9 years of age, and Little Stars is a Sunday group for the very young. Reality (formerly Unity) provides Sunday evening services (alternating with St John's church Owlerton) aimed at youth, although a varied mix of people attends. Other activities for children and young people are:

- Creation – a social group meeting on Friday afternoons for children aged 5 – 11
- Unity – a social group for teenagers on Friday evening with a regular attendance between 90 and 110
- Fuse – a bible study group for Y7 and above
- Youth Drop In – a space for young people to come for support and prayer
- Girls' bible study group
- Fusion - to help the young people of 10+ to explore how the bible is relevant to world issues.

Between them, these groups attract well over 100 children and young people every week.

Review of the year

The ECC met nine times during the year with an average attendance of over 16. The Standing Committee and sub-committees met and reported to Council as appropriate. The ECC aims to look in depth at all the Groups/Activities associated with the Church over a two-year period. The Joint Council met in February. Our links with the community have continued through our Bumps and Babies, Toddlers, five-day Pre-School Nursery and Holiday Club, seven Scout and Guide Groups, St Luke's Lunches, through many other social groups and occasionally with Hallam Community and Youth Association.

During the year the church supported the national HOPE 08 initiative and, by running a summer barbeque, a Hallam Churches Together week of activities

St Luke's Church, Lodge Moor, Sheffield
Financial Statements for the year ended 31 December 2008

Treasurer's Report

General Comments

The accounts for the year ending 31 December 2008 were prepared according to the Statement of Recommended Practice (SORP) 2005.

General Fund

The final position for the General Fund – Unrestricted Funds was a deficit of some £730, which is remarkable in a year when we all experienced the difficulties of increased living costs and the consequences of the economic climate. We should give thanks that in such a difficult year we were able to contribute the full Parish Share and Ministry Contribution, together with a return to a 'full' budget for Annual Mission. We were able to comply with regulations in respect of our buildings, providing for a Quinquennial Inspection and Electrical Inspection, as well as building a bin store.

Thanks to a generous response to the appeal following the Autumn meeting, actual 'Donations to Church – Unrestricted Funds' increased by £3,100 on 2007. Similarly, 'Activities for Generating Funds – Unrestricted' increased by £12,300. This is a reflection of the excellent facilities which we have and the way they are managed, together with a generous additional contribution from St Luke's Pre School Nursery.

Extension Fund

The Architect has confirmed that there will be no further payments on the project. In 2008 we have been able to make final payments on both the Sheffield Diocesan and the URC loans. The remaining loans fall to be paid in 2009; again, the consequences of the change in the economic climate have impacted on the cash flow forecasts of the project but we will be taking positive steps to address the impact in 2009.

Thanks

I would like to thank Standing Committee and Church Council members for their support during this first, challenging year; Dorothy Stratton and the Counting Team for their essential work; Keith Bomford, Frank Porritt and Sarah Hensman for their work preparing the figures for the Bookstall, St Luke's Lunches and Toddlers, respectively; and especially Rachel Allis for her invaluable support as Church Administrator.

ST LUKE'S CHURCH
INDEPENDENT EXAMINERS' REPORT TO
THE MANAGEMENT COMMITTEE OF THE CHURCH

We report on the accounts of the church for the year ended 31st December 2008, which are set out on pages 3 to 9.

Respective responsibilities of the management committee and independent examiners

As the management committee of the church you are responsible for the preparation of the accounts; you consider that an independent examination is needed. It is our responsibility to independently examine the accounts in accordance with the guidelines for such engagements.

Basis of independent examiners report

Our examination was carried out in accordance with the guidelines for such engagements. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiners

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in any material respect the requirements
 - (a) to keep proper accounting records and
 - (b) to prepare accounts which accord with the accounting records

have not been met.

- 2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Boden & Co
Chartered Accountants
342 Glossop Road
Sheffield
S10 2HW
18 March 2009

ST LUKE'S CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST DECEMBER 2008

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2008	Total Funds 2007
INCOME AND EXPENDITURE					
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		123,821	27,762	151,583	160,132
Activities for generating funds		45,778	1,171	46,949	34,762
Investment income		498	275	774	1,022
Incoming resources from charitable activities		4,821	8,035	12,856	11,578
Other incoming resources		2,405	-	2,405	191
TOTAL INCOMING RESOURCES		<u>177,323</u>	<u>37,243</u>	<u>214,567</u>	<u>207,685</u>
RESOURCES EXPENDED					
Costs of generating funds					
Charitable Activities	2	177,179	9,309	186,489	165,393
Governance Costs	3	881	-	881	881
TOTAL RESOURCES EXPENDED		<u>178,060</u>	<u>9,309</u>	<u>187,370</u>	<u>166,274</u>
NET INCOMING (DEFICIT) RESOURCES FOR THE YEAR		(737)	27,934	27,197	41,411
RECONCILIATION OF FUNDS					
TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY 2008		<u>27,927</u>	<u>(39,916)</u>	<u>(11,989)</u>	<u>(64,900)</u>
TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER 2008		<u>27,190</u>	<u>(11,982)</u>	<u>15,208</u>	<u>(23,489)</u>

ST LUKE'S CHURCH
BALANCE SHEET AS AT 31ST DECEMBER 2008

	Notes	2008			2007	
		Unrestricted Funds	Restricted Funds	Total Funds	£	£
		£	£	£		
FIXED ASSETS						
Tangible assets		590	0	590		3,830
CURRENT ASSETS						
Debtors	4	9,306	0	9,306	6,787	
Cash at bank and in hand	5	20,007	6,002	26,009	31,501	
TOTAL CURRENT ASSETS		29,313	6,002	35,315	38,288	
LIABILITIES						
Creditors : Amounts falling due within one year	6	2,713	17,984	20,697	17,732	
NET CURRENT ASSETS		26,600	(11,982)	14,618		20,556
TOTAL ASSETS LESS CURRENT LIABILITIES		27,190	(11,982)	15,208		24,386
Creditors : Amounts falling due after more than one year	7				36,375	
NET ASSETS OR LIABILITIES		27,190	(11,982)	15,208		(11,989)
THE FUNDS OF THE CHARITY						
Restricted income funds		0	(11,982)	(11,982)		(39,916)
Total unrestricted funds	8	27,190	0	27,190		27,927
		27,190	(11,982)	15,208		(11,989)

Approved by the Ecumenical Church Council on 18 March 2009 and signed on its behalf by:
 John Stride Vicar & Chairman of Ecumenical Church Council

ST LUKE'S CHURCH, LODGE MOOR, SHEFFIELD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2008

1 Accounting Policies

These financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP) 2005.

The statements use the accruals basis of accounting. This requires the figures to be presented as shown, including details of transactions that occurred after 31st December 2008 but which relate to activities that took place during 2008.

Funds

General Funds represent the funds of the Church Council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church Council. Funds designated for a particular purpose by the Church Council are also unrestricted.

The accounts include all transactions, assets and liabilities for which the Church Council is responsible in law. They do not include the accounts of Church Groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

Incoming Resources and Resources Used

These are shown in accordance with the Regulations stated above.

Fixed Assets

Consecrated and beneficed property of any kind is excluded from the accounts by Section 96(2)(a) of the Act.

Equipment used within the Church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

Current Assets

Short-term deposits include cash held on deposit either with the CBF Church of England Deposit Fund or at the Bank.

Special Collections

There has been a Special Collection during the year whereupon the funds collected were forwarded in whole to the specific charity. Where possible cheques were made payable directly to the charity. Cash or cheques payable to St Luke's Church were banked in the restricted Special Collections account and a matching amount cheque forwarded from this account to the charity. No Gift Aid was claimed upon these monies by St Luke's Church.

Total Collection was: Tear Fund
£464.39

Staff Costs

During the year, the ECC employed a Secretary, a Parish Administrator, a Youth Worker and two Cleaners. The ECC also paid an honorarium to the Organist, to the three Readers and four Pastoral Workers.

ST LUKE'S CHURCH, LODGE MOOR, SHEFFIELD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2008 (continued)

The Vicar/Minister, Revd J D Stride, the Curate, Revd Mrs S Stewart (until September 2008), the Organist, Mr P Else, and the Youth Worker, Mr S Williamson, were members of the ECC.

Expenses of the staff and other members of the ECC which were authorised in advance were reimbursed upon production of appropriate receipts.

A house, 201 Westminster Crescent, Lodge Moor, is owned by St Luke's Church Charitable Trust. The house is provided to the Church as an Assistant Staff House and currently is occupied by the Youth Worker.

Tangible Fixed Assets

The assets of the whole building complex are held in trust by the Diocese of Sheffield. The figures in the balance sheet relate to equipment and furnishings throughout the building complex, excluding fixtures in the Worship Area.

Current Assets

The Sheffield Employment Bond was originally a Loan for a period of five year from 27th June 1999. On maturity in June 2004 the ECC decided to invest £2,000 in a new Bond for a period of five years.

Current Liabilities

The Architect has now confirmed that there will be no further payments on the Project. The Extension Fund Payment liability stands at £359 at 31st December 2008.

Restricted Funds

As required by the Charities Act 1993, all restricted funds over the past six years were used for the purposes stated at the times. The restricted funds comprise the Extension Fund, which is funds raised for the Church Hall Refurbishment and Extension known as Phase 1, plus Refurbishment of both the Worship area, Chapel and Foyer known as Phase 2; Special Collections; Legacies; St Luke's Lunches and Toddlers Group.

Mission Payments

Mission payments were made by the ECC to:

Baptist Missionary Society	£2,000
CMS	£1,500
Overseas Missionary Fellowship	£700
CLC	£600
DATIC	£2,000
Christian and Sheffield Schools	£1,000
Interserve Urban Vision	£750
Naomi and Paul Opiyos	£700
Church of Pakistan - Mission Partners	£750
SAMS	£2,500
Total	£12,500

Insurance Valuation

In the light of extension works the buildings and contents were re-valued by the Insurance Company in November 2005. The present insured value, which is index-linked, of the buildings and contents is £3,038,292

Quinquennial Inspection

A quinquennial inspection of the Church and Church Centre premises commenced in December 2008 and will be completed in Spring 2009.

ST LUKE'S CHURCH
NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2008 (continued)

2. Charitable Activities	Unrestricted	Restricted	Total	Total
	Funds	Funds	2008	2007
	£	£	£	£
Staff salaries	42,823	-	42,823	35,972
Staff Travel	2,034	-	2,034	2,162
Bookstall purchases	2,999	-	2,999	2,816
Annual mission	12,700	-	12,700	10,196
Catering	1,437	-	1,437	599
Church events	4,257	-	4,257	3,482
Training	1,427	-	1,427	988
Bank charges	-	-	-	12
Subscriptions	480	-	480	561
Special collections - payments	-	589	589	5,725
Lunches expenditure	-	6,712	6,712	5,709
Magazine	2,258	-	2,258	2,473
Website	1,093	-	1,093	-
Expenses Toddler Group	-	2,008	2,008	1,936
Parish share - Anglican	13,880	-	13,880	11,864
Parish share - Baptist	1,523	-	1,523	1,476
Parish share - Methodist	2,666	-	2,666	2,379
Parish share - URC	1,704	-	1,704	1,476
Ministry contribution Anglican	45,916	-	45,916	42,474
Light and heat	14,196	-	14,196	13,808
Maintenance & repairs	9,823	-	9,823	4,070
Music & worship	651	-	651	258
Printing, postage and stationery	2,593	-	2,593	2,122
Telephone	2,479	-	2,479	2,654
Children & youth work	5,309	-	5,309	4,248
Sundry expenses	1,118	-	1,118	2,301
Depreciation of fixed assets	3,813	-	3,813	3,632
	<u>£177,179</u>	<u>£9,309</u>	<u>£186,488</u>	<u>£165,393</u>
3. Governance Costs				
	Unrestricted	Restricted	Total	Total
	Funds	Funds	2008	2007
	£	£	£	£
Audit Fee	881	-	881	881
	<u>881</u>	<u>881</u>	<u>881</u>	<u>881</u>

ST LUKE'S CHURCH
NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2008 (continued)

4.	DEBTORS	£	£
	Debtors	7,221	4,787
	Sheffield bond	2,000	2,000
	Prepayments	85	-
		9,306	6,787
5.	CASH AT BANK AND IN HAND		
	Charity CBF account	214	234
	Extension savings account	2,438	7,330
	Extension CBF account	17	16
	Extension Current account	1,018	2,718
	Flowers CBF account	681	847
	General savings account	10,295	11,867
	General CBF account	2,486	2,354
	General Current account	4,963	1,313
	Bookstall	1,324	1,606
	Lunches	970	1,463
	Toddlers	1,559	1,751
	Petty Cash	44	2
		£26,009	£31,501
6.	CURRENT LIABILITIES		
	Amounts falling due within one year	£	£
	Deposited Loan	6,000	10,000
	Deposited Loan 2	3,000	
	Methodist Chapel Aid Loan Sheffield Diocese	8,625	
	Loan	0	
	URC Loan	0	
	Extension Fund Payments	359	7,732
	Accruals	2,713	-
		£20,697	£17,732
7.	LIABILITIES		
	Amounts falling due after more than one year	£	£
	Deposited Loan 2	0	3,000
	Methodist Chapel Aid Loan	0	25,875
	Sheffield Diocese Loan	0	3,000
	URC Loan	0	4,500
		£0	£36,375

ST LUKE'S CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2008 (continued)

Note 8 SUMMARY OF FUNDS

	Balance 1st January			Balance 31st December
	2008 £	Incoming £	Outgoing £	2008 £
Sales of books at stall	1,606	2,717	2,998	1,325
Soup wagon	234	26	33	227
Phase II Extension Fund	(43,129)	28,619	-	(14,510)
Flowers for special occasions	847	37	216	668
General fund	25,240	174,544	174,813	24,971
St Luke's lunches	1,463	6,218	6,712	969
Pitsmoor church giving fund	-	25	25	-
Special collections	-	564	564	-
St Luke's toddler group	1,750	1,817	2,009	1,558
	<u>(11,989)</u>	<u>£214,567</u>	<u>£187,370</u>	<u>£15,208</u>
