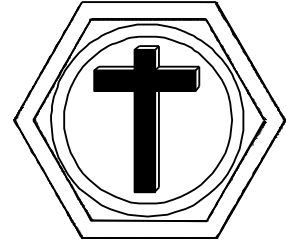


# **St Luke's Church, Lodge Moor**

**Blackbrook Road, Lodge Moor, Sheffield S10 4LQ**  
Registered Charity No. 1136795



## **Annual Report and Accounts**

**For the year ending**

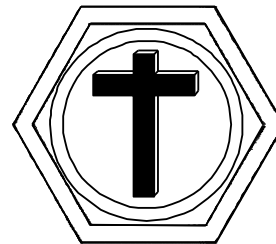
**31<sup>st</sup> December 2010**



# **St Luke's Church, Lodge Moor**

**Blackbrook Road, Lodge Moor, Sheffield S10 4LQ**

Registered Charity No. 1136795



## **Annual Report and Accounts for the year ended 31<sup>st</sup> December 2010**

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## **1. The Church's Purpose and Vision**

1.1. As written in the constitution, ***"The purpose of the Charity is to advance the Christian faith in the Area of Benefit in accordance with the principles and practices of the Participating Churches.***

*In achieving its purpose, the Charity will engage in a range of activities, either on its own or with others, including (but not restricted to):*

- a) *the celebration of public worship;*
- b) *the teaching of the Christian faith;*
- c) *mission and evangelism;*
- d) *pastoral work, including visiting the sick and the bereaved;*
- e) *the provision of facilities with a Christian ethos for the local community, including (but not restricted to) the elderly, the young and other groups with special needs; and*
- f) *the support of other charities in the UK and overseas."*

1.2. The Vision for the church, as agreed by the Trustees is:

***"To grow a Christ-like, prayerful and loving Christian community in Lodge Moor, participating fully in welcoming, caring for and serving the local community, sharing Jesus with them, seeking to make disciples and to contribute actively to the transformation of our wider society and God's world"***

1.3. A document has been developed containing detailed Vision and Strategy statements for the five key areas of ministry covered in section 6 of this report. This is available on the St. Luke's Web site.

## **2. Administrative Information**

2.1. St. Luke's Church and Centre is situated in Lodge Moor in the Diocese of Sheffield. It is a local ecumenical partnership (LEP) between Anglican, Baptist, Methodist and United Reform Churches sponsored by Churches Together in South Yorkshire (CTSY). It is an independent charity, Registered Charity No. 1136795. The correspondence address is: St. Luke's Church, Blackbrook Road, Sheffield, S10 4LQ.

2.2. The Trustees and the Vicar/Minister, Rev. John D. Stride, promote the mission of the Church throughout the parish of Lodge Moor in the Anglican Deanery of Hallam. They have the responsibility for the use and maintenance of the St. Luke's Church and Centre. The Parish includes some 2100 homes.

2.3. Trustees who have served from the Trust's formation on 25<sup>th</sup> April 2010 until 10<sup>th</sup> April 2011 are:

Rev John Stride*	Vicar and Minister (Chairman):
Paul Waterston*	Churchwarden/Steward
Linda Russell*	Churchwarden/Steward
Bob Prestwood *	Assistant Churchwarden
Chun Tsang*	Honorary Treasurer
Colin Dewick*	Honorary Secretary of the Trustees
Keith Bomford	Property Steward
Colin Peskett	Representative to the Hallam Deanery Synod
Joan Stratford	Representative to the Hallam Deanery Synod
Gren Morgan	Representative to the Methodist Circuit Meeting
Rosemary Sales	Representative to the South Yorkshire Fellowship of Baptist Churches
Freda Digby	Representative to the URC Mission & Care Sheffield (MACS)
Lesley Combe*	
Adele James	
Roland Krain	
Mark Packham*	
Keith Parkin	
Stephen Priestley	
Nigel Thompson	
Christina Worth	

\*These Trustees also served on Standing Committee

In addition, the following served from 1<sup>st</sup> January 2010 to 25<sup>th</sup> April 2010 as members of the Ecumenical Church Council – under the old constitution before the church became an independent charity:

Tim Bradshaw	Methodist Representative
Harry Selby	Baptist Representative

Christina Worth	Churchwarden/Steward
Adele James	Honorary Treasurer:
Ruth Grayson	Representative to the Methodist Circuit Meeting
Colin Roberts	
Carolyn Tsang	
Ann Emmott	
Steve Williamson (co-opted)	Youth Worker

Peter Else, Colin Peskett and Joan Stratford were members of the Diocesan Synod.

2.4. The members of Joint Council were:

Anglican:	Rev. John Stride, Alan Combe, Wendy Finch and Colin Peskett
Baptist:	Harry Selby, Ann Emmott, Rosemary Sales and Jenny Powell
Methodist:	Rev. Tim Bradshaw, James Grayson, Gren Morgan and Elizabeth Winstanley
United Reformed:	Rev. David Stec, Freda Digby, Geoff Elliott and Margaret Locke

2.5. A Leadership Team was formed and authorised by the Trustees on 16<sup>th</sup> February 2011 - see paragraph 3.6 below

The Leadership Team Members are:

Rev. John Stride	Vicar/Minister (until retirement)
Lesley Combe	Worship, Teaching and Prayer
Angela Peskett	Pastoral Work
Andrew Foulkes	Youth and Children's Work
Bill Wade	Mission, Outreach and Social
Paul Waterston	} Management, Administration and Support
Linda Russell	
Bob Prestwood	
Chun Tsang	Finance
Colin Dewick	Secretary to Trustees

A diagram showing the structure and responsibilities of the Leadership Team is in Appendix A to this Annual Report

### **3. The Church's Structure, Management and Governance**

3.1. The Trust was formed, and the original Trustees appointed on April 25<sup>th</sup> 2010

3.2. The method of appointment of Trustees is set out in the Constitution, supplemented by a resolution passed by members in October 2010 to restrict Trustee membership to one per family. All Church attendees are encouraged to register on the Common Roll and to stand for election as Trustees. Members are invited to raise issues for discussion by the Trustees and to attend meetings as observers. The minutes of Trustee meetings are published on the notice board.

3.3. A Standing Committee operates under the Terms of Reference revised by the Trustees in February 2011 in accordance with the most recent revision of our Constitution. It reflects the decision of the Trustees that each Standing Committee should serve until the new members are elected annually at the first Trustee Meeting following the ACM. The Standing Committee meets at least one week prior to the full Trustee meetings to prepare the agenda and transact urgent business and to meet at other times when the need arises. In practice, it normally meets two weeks before the Trustee meeting except in April, August and December unless necessary. Minutes are distributed to Trustees and a regular agenda item in the Trustee meetings allows matters arising to be raised.

3.4. A Property Committee oversees the state of the Church buildings, programmes preventative maintenance, organises the repair and maintenance work and reports to the Trustees. The committee comprises the Property Steward, the Housekeeper, the Kitchen Supervisor, the Booking Secretary and the two Wardens – others attend by invitation.

3.5. Under the provision of the formal sharing agreement establishing the LEP, four members from each of the participating denominations are elected to a Joint Council to ensure equality in the use and maintenance of the Church Building. The Joint Council meets usually once a year, in February.

3.6. The Leadership Team was formed to manage day-to-day activities in the church during the impending interregnum, being guided by the agreed Vision and Strategy papers approved by the Trustees. Leaders have been appointed to the following five areas of: a) Worship, Teaching and Prayer; b) Pastoral Work; c) Mission, Outreach and Social; d) Children's and Youth Work; e) Management, Administration and Support. Leaders are accountable to, and report to the Trustees, and meet together for the purposes of communication, support and prayer. A diagram describing the Leadership Team is in the Appendix.

- 3.7. Many groups and activities operate within the above five areas of ministry, under the guidance of the respective leaders. In addition many social groups play a significant role in the life of the church, providing opportunities for reaching out to those in need in the community. These groups also offer an environment for pursuing areas of common interest, and enabling the members to form friendships, and to provide mutual support and pastoral care.

#### **4. Review of the Year**

##### **4.1. Meetings of the Trustees**

- 4.1.1. Nineteen Trustees were elected at the Annual Congregational Meeting in addition to the Vicar/Minister, who is an ex-officio Trustee. The Trustees confirmed the election of Chun Tsang as Honorary Treasurer and Colin Dewick as Honorary Secretary. Lesley Combe and Mark Packham were elected to the Standing Committee of which the Vicar/Minister, Wardens, Assistant Warden, Honorary Treasurer and Honorary Secretary are ex-officio members. The Trustees met on six occasions from 25<sup>th</sup> April 2010 to 31<sup>st</sup> December 2010 with an average attendance of over 17 (15 - 19).
- 4.1.2. The Trustees continue to be very aware of the constant workload on its officers and staff. To assist them, we appreciate the help of Rachel Allis as Church Administrator and Jane Pitfield as Church Secretary, both on part-time contracts.
- 4.1.3. Church Members are invited to raise any matter with the Trustees, preferably in writing via the Honorary Secretary, before the Standing Committee Meeting setting the agenda for the next Trustee Meeting. Urgent matters can be accepted at any time. The Trustee meeting agenda is published on the notice board on the Sunday prior to the meeting. The minutes of Trustee meetings, together with papers submitted, are displayed once they have been accepted and approved by the subsequent meeting. Unapproved Congregational Meeting minutes are displayed on the notice board once they have been accepted for display by the Trustees. Church Members have an open invitation to attend the Trustee Meetings as observers.
- 4.1.4. The Trustees have agreed changes in reporting procedures for church activities which will in future be reported by the leaders of five areas of ministry in the church – see paragraphs 2.5 and 3.6 above.
- 4.1.5. During the year, representatives to the four denominations have submitted reports on 12 meetings and conferences they have attended, and these reports have received consideration by the Trustees.
- 4.1.6. A Church Council Quiet day was held on July 10<sup>th</sup> 2010 in Calver Methodist Church under the leadership of Mrs. Nell Shallow, and focusing on Mission – within the Parish and beyond.

##### **4.2. Congregational Meetings**

- 4.2.1. Thirty seven members attended the Autumn Congregational Meeting on 4<sup>th</sup> October 2010.
- 4.2.2. The meeting was addressed by John Fisher of CPAS on the role of CPAS on the recruitment and appointment of a new vicar/minister.
- 4.2.3. The meeting approved a policy on LEP Membership, which specifies who are members of the charity and clarifies how people become members and how they cease to be members.
- 4.2.4. The meeting passed a resolution to state that no person shall be elected as a Trustee if that person is connected with a serving Trustee or connected with a person who has been elected and is eligible to serve as a Trustee

##### **4.3. Pre-School Nursery**

- 4.3.1. Since 1<sup>st</sup> September 2003, the St. Luke's Pre-School Nursery has traded as a "Company Limited by Guarantee with no share capital and with charitable status". The four Directors are Ray Stittle (Chairman), Wendy Finch, Margaret Doney and Alan Combe (Secretary); Nigel Thompson has continued as Treasurer. The current Trustees of St. Luke's Church are the 'members of the Company'. The Directors keep in touch with the day-to-day running of the Nursery through regular meetings with the Manager. The after-school groups and the holiday club also meet throughout the year. The Pre-School Nursery produces its own separate annual report.
- 4.3.2. From the start of 2011 St. Luke's Church agreed a 10% reduction in rent to assist the Nursery in managing a predicted difficulty in balancing the budget for the year

##### **4.4. Health and Safety**

- 4.4.1. Health and safety issues, together with any accidents, are considered at every Trustee meeting. All accidents within the church or in the grounds outside, however trivial, are recorded in the accident book. There have been no serious accidents during the year.

##### **4.5. Hallam Community and Youth Association**

- 4.5.1. Nick Stratford continues to represent the church on the HCYA Council and provides liaison with the church. St. Luke's was again present at the Hallam Fun Day on 3<sup>rd</sup> July 2010.

## **5. Public Benefit Statement**

Further information is given on many of the following statements under Achievements and Performance (section 6).

### **5.1. Use of Church Centre**

5.1.1. The Church Centre is used for many non-church activities, including:

- 5.1.1.1. St. Luke's Preschool Nursery which is open 51 weeks a year (closed Christmas week), from Monday to Friday, 7.30am - 6pm. Breakfast and after-school clubs and transport to and from Hallam School are also provided, as well as a holiday club during school holidays;
- 5.1.1.2. The local Health Service Baby Clinic, which is held on church premises every Tuesday morning;
- 5.1.1.3. The use of the church building as a polling centre for local and national elections;
- 5.1.1.4. The local Townswomen's Guild, which uses the church centre monthly;
- 5.1.1.5. Uniformed organisations, which use the centre weekly during term times;
- 5.1.1.6. The use of the church for seven concerts, with proceeds going to other charities;
- 5.1.1.7. The use of the church by the local school for its Carol Concert;
- 5.1.1.8. The use of the centre on nineteen occasions for private parties;
- 5.1.1.9. The use of the centre on twelve occasions for non-church meetings.

5.1.2. The Church Centre is also used for other Christian activities including 3 Denominational meetings and by 5 other churches for "away days".

### **5.2. Services to the Local Community**

5.2.1. The church serves the local community by:

- 5.2.1.1. Running a weekly lunch for over sixties;
- 5.2.1.2. Providing a bereavement support group and annual memorial service;
- 5.2.1.3. Offering free frozen meals to those in the community who are, for example suffering from illnesses or bereavement, or coming out of hospital;
- 5.2.1.4. Running groups for new and expectant mothers, and for parents with toddlers;
- 5.2.1.5. Supporting many social groups which allow members of the community to make friends and provide mutual support within the groups;

### **5.3. Services to the Wider Society**

5.3.1. The church supports the wider world by:

- 5.3.1.1. Providing financial support to Christian charities working in poorer parts of the world, and encouragement to those working for the charities;
- 5.3.1.2. Encouraging its younger members to engage practically with charitable work in poorer parts of the world, including the provision to them of financial support;
- 5.3.1.3. Holding collections of clothes, toys, etc for donation to disadvantaged parts of Sheffield;
- 5.3.1.4. Collecting clothes for the local hospital baby unit for the benefit of disadvantaged parents;
- 5.3.1.5. Manning and stocking a soup wagon to aid the homeless in Sheffield City Centre;
- 5.3.1.6. Supporting Christian Aid by providing local collectors;
- 5.3.1.7. Organising collections for specific disasters as they happen.

## **6. Achievements and Performance**

### **6.1. General**

6.1.1. In April 2010 there were 229 members on the Common Roll, 55 of whom are not resident in the parish – 15 were added during the year and 14 were removed either through death or because they moved away from the parish. By March 2011 the Membership Roll had increased to 247. The average overall weekly attendance at all services during 2010 was 166, with an average attendance of 131 at the main Morning Worship. This latter number can increase to 250+ at festivals and special services.

6.1.2. The following five areas of ministry described in 6.2 to 6.6 enable the church to serve the local community, for example through pastoral care, outreach and social activities, providing a basis for us to become agents of transformation locally but also throughout the world. Also, for example through worship, teaching and prayer, we support each other to become effective disciples in every aspect of our lives.

6.1.3. Details of groups mentioned in the following sections can be found in the Welcome Booklet on the church bookstall

### **6.2. Worship, Teaching and Prayer**

#### **6.2.1. Worship**

##### **6.2.1.1. Services**

- 6.2.1.1.1. Special services this year have included an Ecumenical Confirmation Service and a Week of Prayer for Christian Unity united service for local churches. The four Parade Services

attended by the uniformed groups were Harvest, Remembrance, Toy Service and Mothering Sunday. The annual Memorial Service seeks to support the bereaved, and other annual services include Advent Carols, the Carol Service and various Easter season services.

6.2.1.1.2. The monthly group-led services, BCP Communion services and café-style Reality provide variety in styles of worship.

6.2.1.1.3. Since the last ACM, 5 baptisms, 1 thanksgiving for the birth of a child, and 9 funerals have taken place at St. Luke's. Most were taken by Reverend John Stride, who also met with the families for preparation and support. Some funerals were taken by retired clergy resident in the Parish.

6.2.1.1.4. The monthly Wednesday communion services on the Westminster estate have moved to Thursday mornings in the chapel.

#### 6.2.1.2. *Choir*

6.2.1.2.1. The choir's objective is to help the worship at St Luke's by leading congregational singing at Sunday morning services and on other special occasions, e.g. the Memorial Service, Advent Carols, the Carol Service and by offering relevant 'choir items' when appropriate, which are appreciated by many in the congregation. St Luke's is affiliated to the Royal School of Church Music which provides access to local and national events and other resources from which the choir continues to benefit. The choir has a settled membership of around 15 and enjoys the benefit of a core of experienced singers but it sometimes finds its activities constrained when key members are unavailable. New members would be most welcome.

#### 6.2.1.3. *Music Group*

6.2.1.3.1. The group (currently 14 members) continues to help lead the sung worship. The group plans and organises the first Sunday in the month 10.00am service, bringing in creative ways of worshipping. This last year has seen some changes, with one member moving away and three new members joining, who have singing, instrumental and technical skills. In addition to Sunday worship, the group have led and contributed to other events, eg the Carol Service, an Easter meditation, a Celebration and Prayer evening, leading worship at the North East Regional Christian Dance Fellowship. One member is taking the diocesan Worship4Today course and several have attended church music training events.

6.2.1.3.2. The Reality band provides lively upbeat worship, and occasionally includes a teenage guitar player. This café-style service attracts some worshippers from outside the parish.

#### 6.2.1.4. *Data Projector Team*

6.2.1.4.1. The team of 6 supports worship by projecting songs and liturgy onto a screen, which enables people to worship more freely if they so wish. For special occasions, e.g. Christmas, Pentecost, occasional outside events, they put together Power Point presentations. They are working at enhancing worship by finding more creative ways of displaying words and pictures.

#### 6.2.1.5. *Sound Team*

6.2.1.5.1. The 5 sound operators aim to ensure that everyone can hear what's going on during acts of worship, as well as supporting outside events e.g. concerts, conferences. They record sermons which are transferred onto the church website and onto CD's. This last year, the sound team has been to several worship team rehearsals which has helped them develop their skills.

### 6.2.2. Teaching

6.2.2.1. The first CPAS Growing Leaders course finished in June 2010, with seven completing the course. Four more are taking the course 2010/11.

6.2.2.2. 16 attended a home-grown Bible Basics short course in May

6.2.2.3. The number of home groups has grown to 13, with about 125 members, who meet for Bible study, fellowship, prayer and mutual support.

6.2.2.4. Sermon series this year have included aspects of Jesus' character, the Old Testament God of Love, Colossians, aspects of Advent, David.

6.2.2.5. Monthly Sunday evening Bible reflections combine meditation and discussion.

### 6.2.3. Prayer

6.2.3.1. Prayer and dependence on God underpins all that we are and do at St. Luke's. In addition to public intercessory prayer during services, many groups meet up in various contexts to pray. Since January, extra weekly prayer meetings are focusing on preparing for the interregnum and appointment of a new vicar/minister.

6.2.3.2. Prayer Ministry - Each Wednesday evening a group of people meet to pray for anyone who is ill in body mind or spirit, and for their family. This is an open meeting and usually there will be any number from 2 or 3 to 10. They bring the prayer needs, and one of the Pastoral Workers is present to bring new requests and updates on previous requests.

6.2.3.3. On Sunday mornings at services, members of the prayer ministry team are on duty to pray for anyone who requests prayer. This is currently a small group of four people, but a number of other

people in the congregation will pray for those with whom they sit at the service, as a result of conversations.

### 6.3. Pastoral Care and Support

- 6.3.1. The pastoral team is as ever conscious that they are only responsible for a very small part of the pastoral work at St Luke's. We would like to express our thanks to all those within the church family who provide the majority of the love and care given to both other members of St Luke's and the wider community of Lodge Moor. We are also grateful for the encouragement and prayer support we receive from church members.
- 6.3.2. During the past year we have continued to work with John visiting those who are ill or in need, the bereaved, those who have been in hospital and older members of the congregation now living in care homes. We have shared with John in taking communion to the housebound. Where needed we have been able to give people frozen meals which are very much appreciated. We would like to thank the lunches' team for their support in this ministry.
- 6.3.3. Sue, Nick and Angela are part of the team providing support for the bereaved and again this year the team planned and led the annual memorial service which many people found helpful.
- 6.3.4. We are also involved in many of the groups that meet on Church premises. Stephanie and Sue stepped in to provide Leadership and extra help to the children's and youth activities when Steve Williamson left last May. Linda has continued leading Bumps and Babies and working in Hallam School.
- 6.3.5. Linda is now stepping back from other pastoral responsibilities to concentrate on her duties as Warden and we thank her for her valuable input over many years.
- 6.3.6. We hope that with your continued support we can all look forward to working together again in the coming year to share God's love with our local community.

### 6.4. Youth and Children's Ministry

#### 6.4.1. Sunday Morning Groups

- 6.4.1.1. We were sad to say goodbye to Steve and Vicky Williamson, who had consolidated and grown Sunday morning activities considerably during their time here. They introduced us to the Scripture Union 'LightLive' programme, which provides good Bible-based activities for the full range of ages from 0 to teenagers, and which we still use.
- 6.4.1.2. We made the decision in May to split the primary age group into two, so we now run four groups on a Sunday morning: Little Stars for 0-4s, Shooting Stars for 4-7s, Xplode for 7-11s, and Fusion for 11+. We made this decision because, although the numbers of 4-11 year olds was small, we believed it was the right thing to do for the children. Since then the numbers of children have grown and we now regularly have around 30 children and young people on a Sunday morning.
- 6.4.1.3. We are blessed with a very committed team of 20 volunteers (with more being CRB checked at the moment) who run the groups on a rota basis Sunday by Sunday. We need 7 leaders and helpers each week to run the four groups, and are always happy for anyone else who would like to work with the children to join the team.

#### 6.4.2. Fuse

- 6.4.2.1. Fuse meets on a weekly basis every Thursday (term-time) from 6.00 - 7.30pm. Fuse is a relaxed environment where the young people are encouraged to explore what the Christian faith means to them today. The young people are also encouraged to develop their friendships with each other, offering support to one another through difficult situations.
- 6.4.2.2. After Steve's departure there was a concern that Fuse might close, but with the help of young leaders Matt & Katy, who committed themselves to Fuse for most of 2010, it was able to continue. We would like to say thank you to Matt & Katy for their passion and commitment to Fuse over the 12 months or so.
- 6.4.2.3. Andrew arrived in January and he is continuing to build on work the team have done at Fuse over the last few years.
- 6.4.2.4. One of the highlights of Fuse was holding a monthly social evening where the regular members were encouraged to bring their friends. Due to this, Fuse has 1 or 2 new members!

#### 6.4.3. Creation

- 6.4.3.1. Creation meets every Friday evening during term time and is a great way for St Luke's to reach out into the local community. Most children who attend are from Hallam Primary School and we get anywhere between 30-60 children on any given week.
- 6.4.3.2. The children enjoy having their own space to be with friends, whether playing football, playing computer games or taking part in a variety of craft activities. The tuck shop, which is financially self-sufficient, is important to them, not only because of the sweets, but because it helps them develop their financial skills; the parents are appreciative of this.

- 6.4.3.3. Creation is run by a small team of volunteers and without them Creation wouldn't happen. More volunteers would be most welcome and one of the things we're looking at is recruiting some of the teenagers who attend other groups at St Luke's.

#### 6.4.4.Reality

- 6.4.4.1. Reality is a cafe style church service aimed at young people and young at heart. It runs on the 3<sup>rd</sup> Sunday of the month from 6.30-7.30pm. We believe that it is an opportunity for people to come along and learn and experience more of God in a more informal and contemporary setting. It is also a place where the young people feel more at ease as it is a more relaxed and contemporary service compared to a typical Sunday morning service. We sometimes have visitors from other churches from around the city.
- 6.4.4.2. The format of Reality has people sitting at tables in small groups provided with drinks, donuts, cookies & sweets. The evening starts with a quiz then a time of sung worship. This is normally followed by a talk and perhaps a response time. We usually finish with another time of worship.
- 6.4.4.3. The worship team has changed since Steve's departure as Steve & Vicky (his wife) would both regularly be involved in the music. Matt Derrick (on placement from Cliff College) has got more involved in the music side of things (guitar and singing) and has recently started taking more of a lead during the worship time.

### 6.5. Mission, Outreach and Social

- 6.5.1. **St. Luke's Soup Wagon** continues to participate (with twelve other Churches) in this joint ecumenical project, which provides food and hot drinks for "rough sleepers" and other vulnerable people in Sheffield every evening of the week between September and the end of May. A team of six or seven people from St. Luke's sets up a table in the car park in Eldon Street fortnightly at 8.00pm on Monday evenings (a team from St. Columba's and Stephen Hill, Crosspool covers the alternate Mondays) to serve sandwiches, fruit, biscuits and hot drinks and distribute clothing and bedding to, on average, 20 – 30 "clients". We also attempt to find accommodation for those without a roof over their heads through the local authority, hostels (such as The Salvation Army hostel and St. Anne's at Woodhouse) and the **Stopgap Night Shelter\***. As in previous years we have enjoyed tremendous support from members of St. Luke's with 28 people involved with sandwich-making and serving in the car park and many others donating cans of soup, biscuits and clothing. We are also grateful to Janet Else and Oxfam who have kept us well supplied with sleeping bags, duvets and socks and to certain intrepid car drivers who managed to keep us operating during the worst of the winter weather. Most of our "clients" are very vulnerable members of society, and although only a few of them are completely homeless, many others are rough sleepers who do not have a home of their own and find it difficult to cope with life for a variety of reasons including relationship breakdown, mental or physical disability and drink and drug addiction. The car park team does have the opportunity of talking to the clients and learning something about their circumstances. We hope that we are not only helping to meet some of their daily physical needs but are also demonstrating God's love for them. **\*Stopgap** is an experimental project organised by Ruth Grayson of this Church (with the help of a steering group and support from the Association of Sheffield Agencies for the Vulnerable and Excluded - SAVE) providing emergency accommodation for up to 3 or 4 people per night until at least the end of March.

#### 6.5.2. **Mission outside the Parish**

- 6.5.2.1. In the September 2010 meeting of the Church Trustees it was decided to reduce the number of organisations supported financially by St. Luke's from six to three : Stepping Stones (Richard and Tracey Pashby in West Bengal), "Cord of Hope" (Naomi Opiyo in Nairobi, Kenya) and CMS (Joan and Nigel Bull in Quetta, Pakistan). In addition, one-off donations were given to support Linda Chambers (CASS) and Ruth Woodcraft (Central Asia)
- 6.5.2.2. Special collections were taken for Tear Fund and Galeed House, and a number of church members work regularly at Galeed House.
- 6.5.2.3. The monthly prayer group for "Mission outside the Parish" continued to meet in 2010.
- 6.5.2.4. In 2010 two of our young people, Anna Heathcote and Tom James went to Africa (short-term experience and work). In addition, Ruth Woodcraft left for four years in Central Asia teaching English and church planting, and Naomi Gascoigne is in Argentina as part of her University course working in an orphanage.
- 6.5.2.5. Other people and organisations are supported by individual members of the congregation by child sponsorship etc

- 6.5.3. Another 12 issues of **St. Luke's News** have passed through our hands and into the homes in Lodge Moor and beyond and we met all our publication dates of the last Sunday of the month. We must thank all those

involved – the authors of the articles, those on the Editorial Committee, our printers and our team of Distributors – too numerous to mention by name but without whom there would be no St Luke's News. St Luke's News seeks to share the good news of what is happening in and around the life of St Luke's, and the good news of our Lord and Saviour and what He means to our members. It is a valuable means of outreach. The Christmas and Easter issues are distributed free to every home in the parish and about half of our regular subscribers are not members of St Luke's. We'd love to see more of our members showing their interest and support by taking out a regular subscription.

- 6.5.4. **St. Luke's Lunches** every Monday offers food, fellowship and friendship, to a group of people, some who initially had or still do not have a connection with Church. Folks are told about Jesus at Easter and Christmas, the rest of the time we share our faith as opportunities arise.
- 6.5.5. **The Frozen Meals Service** started in the autumn of 1999 when members of St Luke's were invited to make a meal for 1, 2 or 4 people & to place it in a tinfoil container which the church provided. These meals were given to people from both within the church & those who lived in the wider community. They could go to people who were recuperating from a stay in hospital, to a person who had just suffered bereavement or to a new mother etc. They are given with instructions on how to heat the meal to the required temperature &, for those outside St Luke's, with a card informing them that the meals came from St Luke's with our love. It has proved to be a real witness to the community of Christian love as the meals are always gratefully received. This service has grown & now more or less all the meals are provided from St Luke's Lunches as there is often less people at a lunch than are catered for, due to illness, a hospital appointment etc..The Frozen Meals Service has been extended to include the giving of homemade Christmas cakes to elderly people living by themselves. This too, has proved very popular.
- 6.5.6. We enjoy termly **Men's Grouse Evenings** at the Grouse Inn, Longshaw, where 30+ church men, their friends and neighbours get together to socialize and share a meal. The summer meeting is preceded by a walking treasure hunt whilst the autumn and spring events include a short testimony from a Christian speaker
- 6.5.7. Originally a group of friends were invited to meet for **Coffee and a Chat** once a fortnight. In turn these men invited other men of a similar age group who would benefit in some way by joining the group. It is an opportunity for a group of retired men to get together for a morning out together. Hopefully all have found it helpful in expanding their circle of friends. Some of them, who previously did not attend church, have begun to do so, so there has been some outreach. There is no overt attempt at outreach, but conversations will inevitably develop which result in opportunities for those so inclined to talk about their faith, and hopefully some of them will re-think their own position because of the friendships which develop.
- 6.5.8. **Women's Coffee 'n' Chat** continues to go from strength to strength. We now have thirty names on our list and an average attendance of fifteen. Many of our number have moved into the area on retirement and appreciate the opportunity to meet new friends and learn local information as we chat informally over coffee. Members of the church family, newcomers to the district, or those just in need of company ..... all are welcomed and shown God's love
- 6.5.9. The **Women's Evening Group** committee feels the group has had another successful year. There has been an average attendance of 27 at the monthly meetings and 60 printed programmes have been taken so far this session. The group has enjoyed a wide variety of speakers on topics such as: The Story of Bluebell Wood Hospice, Place names and Surnames, Travels Down Under, The Trials of a Church warden, The Days I wore these Hats, Mercy Ships, Garden and Woodland Birds and Big Band Sounds. Slides, recordings and artefacts were also enjoyed. As many of the speakers donate their fee to a charity they often bring a box for further donations and I am always delighted when a letter is sent to me acknowledging the generosity of the ladies. The Annual Supper was another great evening with 44 folks enjoying a buffet in the church lounge. It has been very encouraging to see new ladies attending, often brought by neighbours or friends and we make every effort to be a friendly and welcoming group. The group is led by Chris Trickey.
- 6.5.10. On every first Thursday of the month, **Girls' Night Out** meets in the church lounge. The group dynamics have changed over the past year and a lot more young non-church ladies are regularly attending which is really great and is the aim of the group. The numbers vary from 10 to 50 depending on the programme. During the last year there has been a very varied programme including a jewellery party, Christmas cake decorating, first aid for babies and children, and chocolate making. Nicola Pigott leads the group, helped by Suzanne Davey, Karen Johnson, Helen Hartley, Linda Reynolds and Joanne Hoyland
- 6.5.11. **St. Luke's Ramblers** meet six times a year to tackle three to four mile walks within a short drive of Lodge Moor and enjoy a café stop at the end. We endeavor to choose reasonably moderate routes so that people of most ages and levels of fitness can be involved. Numbers vary with the season, weather, location, counter-attractions etc, but we usually have between fifteen and twenty-five walkers.
- 6.5.12. **Supper Club** is a great way to meet people, in a relaxed environment, and finding out just how many great cooks there are in our church.
- 6.5.13. **Toddler groups** meet on Wednesday and Friday mornings. The Wednesday group is lead by Carolyn Tsang and Nicola Pigott, and averages 35 children. The team of helpers is Sheila Bough, Elaine Curl, Carol

Hill, Val Jarrold, Sue Muncie, Rosemary Sales and Dorothy Stratton. The Friday group is lead by Adele James and Alex Morley, and averages 18 children. Team members are needed to help with this group. In both toddler groups there are opportunities for children to play with a wide variety of toys, do craft activities, and have singing and refreshments. The mums dads and carers get the chance for a hot drink and a chat. The majority of the families attending the toddler groups are non church goers, so it is a fantastic opportunity for church members to get alongside our local community. The groups are popular and some mums have been attending now through the birth of at least 3 children!

At Easter, Harvest and Christmas we have "Sparklers". This is like a mini church service for pre-schoolers that runs within the Wednesday toddler group. Angela Peskett, Linda Russell and Nicky Whiteway have recently stepped down from leading this group (huge thanks go to them for years of hard work). As I write this I'm not sure what the future holds for Sparklers - so your prayers, ideas and offers of help would be most welcome!

#### 6.5.14. Our **Bumps and Babies** groups continue to flourish!

6.5.14.1. We have 2 groups which have the same purpose but operate quite differently. The Tuesday group is dedicated to Mums (mostly) and babies although older siblings are also welcome. The Wednesday group runs within the Toddler group. The aim of both groups is to welcome and care for all those who care for babies/very young children and to provide them with opportunities to meet with others in similar circumstances.

6.5.14.2. The Tuesday group has had another good year with a regular weekly attendance of between 25 and 35. This group has an excellent relationship with the Community Baby Clinic which runs at St Luke's at the same time.

6.5.14.3. Both groups seem to be well received and valued. In common with most church groups the Bumps and Babies groups are completely dependent on willing volunteers. This is a major opportunity for outreach and more volunteers are always welcome on a regular or occasional basis.

### 6.6. Management, Administration and Property

#### 6.6.1. Management

6.6.1.1. There are two churchwardens each serving a term of two years. There is also a trainee churchwarden who after a year in training generally progresses to full warden status. The responsibilities are wide ranging – both practical and spiritual. The business and financial, and care of the fabric and furnishings of the church are uppermost among the responsibilities. A more detailed description of the responsibilities, together with the spiritual involvement within the church is set out in the St Luke's Churchwarden's Manual.

6.6.1.2. Much of the day to day work associated with these responsibilities is delegated to nominated trustees. There are also a great number of people who give their time and talents in supporting the many varied activities of the church and the local community. Those who act in a voluntary capacity include: - The Hon. Secretary to the Trustees, The Hon Treasurer, The Property Steward, Booking Secretary for hire of premises and the Safeguarding Officer.

6.6.1.3. In addition to these volunteers the church employs a part time administrator, who mainly supports the church treasurer, and a part time secretary whose main role is to prepare the paperwork needed for the various church services and meetings. Other part time employees are two cleaners and a relief cleaner.

6.6.1.4. In January 2011, Andrew Foulkes, a new Youth Worker, was employed on a full time basis , replacing Steve Williamson, the previous Youth Worker.

6.6.1.5. The overall management of the church is now being assessed and reviewed under a leadership team as we approach a change of vicar/ minister.

#### 6.6.2. Constitution and Policy

6.6.2.1. During the last year the church has become registered as an independent charity with a board of Trustees replacing the previous Ecumenical Church Council, and with a new constitution coming into operation.

6.6.2.2. The church has approved three new policies: Safeguarding Adults Policy; LEP Membership Policy; Health and Safety Policy. Additionally at the Autumn Congregational Meeting a resolution was passed to restrict Trustee membership to one Trustee per family.

6.6.2.3. The church has also become registered for Data Protection, and will in the coming year review the requirements demanded by data protection.

#### 6.6.3. Property

6.6.3.1. During the year refurbishment of the Lounge was completed, to the benefit of both the church and the Nursery.

6.6.3.2. Additional heating has been installed in the Hall.

6.6.3.3. Following inspection by Environmental Health, the kitchen was awarded a rating of 5 stars

- 6.6.3.4. Designs were commissioned for a Stained Glass window in the Chapel. A design has been agreed by the Trustees, and is approaching the point where it may be shared with church members.
- 6.6.3.5. Bill Wade retired from the role of Housekeeper, which includes responsibility for the cleaners. Bill's work over recent years is greatly appreciated. A replacement for Bill is still being sought.
- 6.6.3.6. Investigations have started into replacing the grey chairs in the hall.
- 6.6.3.7. The cost of general maintenance work through the year was approximately £1000 over budget, but this is in the context of an overall surplus in the finances of over £16,000.

#### 6.6.4. Computer Systems

- 6.6.4.1. Quotes have been sought for upgrading the computer systems in the church. This is to improve networking between the computers, to provide a central file server to improve the ability to share information, and to rationalise the software to ensure common versions are in use on all computers.
- 6.6.4.2. A new free-standing laptop has been purchased by St. Luke's Charitable Trust for the benefit of the Church to replace the previous one which had reached the end of its life.

## **Finance**

### **ST LUKE'S CHURCH**

Financial Statements for the year ended 31 December 2010

#### **Treasurer's Report**

##### **General Comments**

The accounts for the year ending 31 December 2010 were prepared according to the Statement of Recommended Practice (SORP) 2005.

During the year the church completed its registration as a charity with the Charity Commission. The registration number is 1136795.

##### **Unrestricted Fund**

The final position for the Unrestricted Fund was a surplus of £16,207. Considering the difficult economic times which we are experiencing, this was an extremely good achievement. The result was owed mainly to the following two reasons:

1. an increase in donation from new and existing church members; and,
2. a saving in salary from the vacancy of the Youth Worker's position from May 2010.

As a result, we were able to pay in full both the Ministry Contribution and the Parish Share for 2010. The Mission budget was also increased with a total payment of £8,000, detail of which is stated in the notes to the accounts.

The Unrestricted Fund reserve at the end of year stood at £48,541, which represented over three months' expenditure.

##### **Thanks**

I would like to thank the Standing Committee and the Trustees for their continued support; Dorothy Stratton and the Counting Team for their essential work; Keith Bomford and Frank Porritt for their work preparing the accounts for the Bookstall and St Luke's Lunches respectively; Janet Else for her 'customer services' role as Bookings Secretary and especially Rachel Allis for her invaluable support as Church Administrator.

## **ST LUKE'S CHURCH**

### **INDEPENDENT EXAMINERS' REPORT TO THE MANAGEMENT COMMITTEE OF THE CHURCH**

I report on the accounts of the company for the year ended 31st December 2010 set out on pages 14 to 21.

#### **Respective responsibilities of the council of management and examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- state whether particular matters have come to my attention.

#### **Basis of independent examiners' statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent examiners' statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep proper accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of 1993 Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul S Boden BSc ACA  
Atkin Macredie & Co Limited  
Chartered Accountants  
Westbourne Place  
23 Westbourne Road  
Sheffield  
S10 2QQ

Date: 21<sup>st</sup> March, 2011

**ST LUKE'S CHURCH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31ST DECEMBER 2010**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2010	Total Funds 2009
		£	£	£	£
<b>INCOME AND EXPENDITURE</b>					
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		126,963	8,620	135,583	147,126
Activities for generating funds		40,348	325	40,673	40,877
Investment income		32	1	33	66
Incoming resources from charitable activities		3,323	12,397	15,720	17,588
Other incoming resources		3,114	-	3,114	160
<b>TOTAL INCOMING RESOURCES</b>	2	<u>173,780</u>	<u>21,343</u>	<u>195,123</u>	<u>205,817</u>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Charitable Activities	3	157,213	21,653	178,866	182,788
Governance Costs	4	360	-	360	353
<b>TOTAL RESOURCES EXPENDED</b>		<u>157,573</u>	<u>21,653</u>	<u>179,226</u>	<u>183,141</u>
<b>NET INCOMING (DEFICIT) RESOURCES FOR THE YEAR</b>		16,207	(310)	15,897	22,676
<b>RECONCILIATION OF FUNDS</b>					
<b>TOTAL FUNDS BROUGHT FORWARD AT 1ST JANUARY 2010</b>		<u>32,334</u>	<u>5,550</u>	<u>37,884</u>	<u>15,208</u>
<b>TOTAL FUNDS CARRIED FORWARD AT 31ST DECEMBER 2010</b>		<u><u>48,541</u></u>	<u><u>5,240</u></u>	<u><u>53,781</u></u>	<u><u>37,884</u></u>

**ST LUKE'S CHURCH**  
**BALANCE SHEET AS AT 31ST DECEMBER 2010**

	Notes	2010			2009
		Unrestricted Funds	Restricted Funds	Total Funds	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets		1	-	1	1
<b>CURRENT ASSETS</b>					
Debtors	5	6,706	114	6,820	7,453
Cash at bank and in hand	6	44,464	5,126	49,590	34,416
<b>TOTAL CURRENT ASSETS</b>		<b>51,170</b>	<b>5,240</b>	<b>56,410</b>	41,869
<b>LIABILITIES</b>					
Creditors : Amounts falling due within one year	7	2,630	-	2,630	3,986
<b>NET CURRENT ASSETS</b>		<b>48,540</b>	<b>5,240</b>	<b>53,780</b>	<b>37,883</b>
<b>NET ASSETS OR LIABILITIES</b>		<b>48,541</b>	<b>5,240</b>	<b>53,781</b>	<b>37,884</b>
<b>THE FUNDS OF THE CHARITY</b>					
Restricted income funds		-	5,240	5,240	5,550
Total unrestricted funds	8	48,541	-	48,541	32,334
		<b>48,541</b>	<b>5,240</b>	<b>53,781</b>	37,884

Approved by the Trustees on 16<sup>th</sup> March 2011 and signed on its behalf by:

John Stride

Vicar and Chairman of the Trustees

**ST LUKE'S CHURCH, LODGE MOOR, SHEFFIELD**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2010**

**1 Accounting Policies**

These financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 together with applicable accounting standards and the Charities Statement of Recommended Practice (SORP) 2005.

The statements use the accruals basis of accounting. This requires the figures to be presented as shown, including details of transactions that occurred after 31st December 2010 but which relate to activities that took place during 2010.

**Funds**

General Funds represent the funds of the Church that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated for a particular purpose by the Church are also unrestricted.

The accounts include all transactions, assets and liabilities for which the Trustees are responsible in law. They do not include the accounts of Church Groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

**Incoming Resources and Resources Used**

These are shown in accordance with the Regulations stated above.

**Fixed Assets**

Consecrated and beneficed property of any kind is excluded from the accounts by Section 96(2)(a) of the Act.

Equipment used within the Church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

**Current Assets**

Short-term deposits include cash held on deposit either with the CBF Church of England Deposit Fund or at the Bank.

**Special Collections**

There has been a Special Collection during the year whereupon the funds collected were forwarded in whole to the specific charity. Where possible cheques were made payable directly to the charity. Cash or cheques payable to St Luke's Church were banked in the restricted Special Collections account and a matching amount cheque forwarded from this account to the charity. No Gift Aid was claimed upon these monies by St Luke's Church.

Total Collection were: DATIC Trust £1,824.56 and TearFund £1,726.41.

**Staff Costs**

During the year, the Trustees employed a Secretary, a Parish Administrator, a Youth Worker, two Cleaners and a Relief Cleaner.

The Vicar/Minister, Revd J D Stride; Wardens Mr. P Waterston and Mrs L Russell; and, Reader, Mrs L Combe were members of the Trustees.

Expenses of the staff and other members of the Trustees which were authorised in advance were reimbursed upon production of appropriate receipts.

A house, 201 Westminster Crescent, Lodge Moor, is owned by St Luke's Church Charitable Trust. The house is provided to the Church as an Assistant Staff House and currently is occupied by the Youth Worker.

**Tangible Fixed Assets**

The assets of the whole building complex are held in trust by the Diocese of Sheffield. The figures in the balance sheet relate to equipment and furnishings throughout the building complex, excluding fixtures in the Worship Area.

**ST LUKE'S CHURCH, LODGE MOOR, SHEFFIELD**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2010 (continued)**

**Restricted Funds**

As required by the Charities Act 1993, all restricted funds over the past six years were used for the purposes stated at the times. The restricted funds comprise: the Building Fund, which is funds raised for expenditures that are capital in nature; the Youth Development fund being funds raised for equipment for Youth Work activities; Special Collections; St Luke's Lunches and Toddler Group.

**Mission Payments**

Mission payments were made by the ECC to:

A Heathcote	£150
Latin Link (N Gascoigne)	£500
Grace church (R Woodcraft)	£500
Christian and Sheffield Schools	£850
Cord of Hope	£2,000
Church Mission Society	£2,000
Stepping Stones Ministries	£2,000
Total	<u>£8,000</u>

**Insurance Valuation**

The present insured value, which is index-linked, of the buildings and contents is £3,176,421.

**Quinquennial Inspection**

A quinquennial inspection of the Church and Church Centre was completed in Spring 2009.

**ST LUKE'S CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2010 (continued)**

**2 INCOMING RESOURCES**

	Unrestricted Funds £	Restricted Funds £	Total 2010 £	Total 2009 £
<b>Voluntary income</b>				
Donations to Church	96,183	-	96,183	90,237
Gift Aid General	26,105	-	26,105	23,209
Donations Extension	-	6,390	6,390	22,367
Gift Aid Extension	-	1,230	1,230	4,588
Open Plate Collections	4,675	-	4,675	4,225
Grants	-	-	-	2,500
Legacies	-	1,000	1,000	-
	126,963	8,620	135,583	147,126
<b>Activities for generating funds</b>				
Book and Gift Sales	2,656	-	2,656	2,973
Church Telephone	18	-	18	22
Church Photocopying	234	-	234	386
Church Council Fees	222	-	222	535
Church Heating	100	-	100	150
Expenses Vicar	119	-	119	169
Organist Fees	120	-	120	120
Other Clergy Fees	316	-	316	-
Verger Fees	160	-	160	200
Vicar Diocese	1,017	-	1,017	1,706
Events	-	325	325	1,049
Magazine Sales	1,497	-	1,497	1,510
Church Group Premises Hire	19,507	-	19,507	16,597
Commercial Premises Hire	6,241	-	6,241	7,265
Staff Private Use Payments	154	-	154	484
Administration Fees	7,987	-	7,987	7,711
	40,348	325	40,673	40,877
<b>Investment income</b>				
Interest	32	1	33	66
	32	1	33	66
<b>Incoming resources from charitable activities</b>				
Lunches Income	-	6,776	6,776	7,562
Toddlers Income	-	1,278	1,278	1,252
Church Training	290	-	290	600
Children & Youth Work	1,481	-	1,481	1,666
Youth Development Income	-	4,343	4,343	3,324
Tuck Shop - Children & Youth	1,552	-	1,552	3,184
	3,323	12,397	15,720	17,588
<b>Other incoming resources</b>				
Insurance Claims	3,113	-	3,113	-
Miscellaneous	1	-	1	160
	3,114	-	3,114	160
<b>Total Incoming Resources</b>	173,780	21,343	195,123	205,817

**ST LUKE'S CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2010 (continued)**

**3. CHARITABLE ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	Total 2010 £	Total 2009 £
Staff salaries	33,027	-	33,027	44,085
Staff Travel	1,059	-	1,059	1,502
Bookstall purchases	2,509	-	2,509	2,715
Annual mission	8,000	-	8,000	8,500
Catering	593	-	593	424
Church events	2,014	385	2,399	3,826
Training	1,785	-	1,785	1,765
Lounge Refurbishment Phase 2	-	5,745	5,745	10,284
Chapel Window	-	2,000	2,000	-
Subscriptions	-	1,000	1,000	-
Recruitment / Interregnum	327	-	327	391
Lunches expenditure	1,137	-	1,137	-
Magazine	-	6,916	6,916	7,626
Website	2,534	-	2,534	2,390
Expenses Toddler Group	634	-	634	719
Parish share - Anglican	-	1,844	1,844	1,452
Parish share - Baptist	15,495	-	15,495	9,400
Parish share - Methodist	1,932	-	1,932	1,000
Parish share - URC	2,787	-	2,787	1,750
Ministry contribution Anglican	1,734	-	1,734	1,152
Light, heat and insurance	51,036	-	51,036	48,068
Maintenance & repairs	14,767	-	14,767	16,612
Music & worship	8,057	-	8,057	4,337
Printing, postage and stationery	627	-	627	575
Telephone	1,777	-	1,777	2,264
Children & youth work	1,336	-	1,336	1,851
Youth Development expenditure	1,904	-	1,904	1,950
Tuck Shop - children & youth	-	3,763	3,763	3,252
Sundry expenses	1,392	-	1,392	3,190
Depreciation of fixed assets	750	-	750	1,118
	-	-	-	590
	<u>157,213</u>	<u>21,653</u>	<u>178,866</u>	<u>182,788</u>

**4. GOVERNANCE COSTS**

	Unrestricted Funds £	Restricted Funds £	Total 2010 £	Total 2009 £
Independent examination Fee	360	-	360	353
	<u>360</u>	<u>-</u>	<u>360</u>	<u>353</u>

**ST LUKE'S CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2010 (continued)**

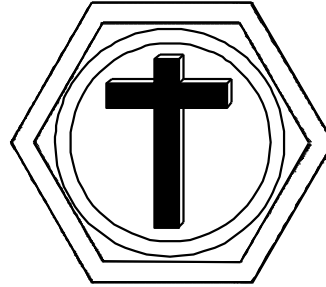
	2010	2009
<b>5. DEBTORS</b>	£	£
Debtors	6,820	5,453
Sheffield bond	<u>-</u>	<u>2,000</u>
	<u><u>6,820</u></u>	<u><u>7,453</u></u>
<b>6. CASH AT BANK AND IN HAND</b>	£	£
Charity CBF account	179	189
Extension savings account	307	1,607
Extension CBF account	17	17
Extension Current account	2,593	4,334
Flowers CBF account	74	389
General savings account	35,403	18,152
General CBF account	2,538	2,525
General Current account	4,509	3,279
Bookstall	1,728	1,581
Lunches	765	905
Toddlers	791	1,358
Special Collections account	651	70
Petty Cash	<u>35</u>	<u>10</u>
	<u><u>49,590</u></u>	<u><u>34,416</u></u>
<b>7. CURRENT LIABILITIES</b>		
Amounts falling due within one year	£	£
Deposited Loan	-	3,000
Deferred Income	2,270	-
Creditors	-	573
Accruals	<u>360</u>	<u>413</u>
	<u><u>2,630</u></u>	<u><u>3,986</u></u>

**ST LUKE'S CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2010 (continued)**

**8. SUMMARY OF FUNDS**

	Balance 1st January 2010 £	Incoming £	Outgoing £	Balance 31st December 2010 £
Sales of books at stall	1,582	2,656	2,509	1,729
Soup wagon	190	1	12	179
Phase II Extension Fund	3,215	8,946	9,130	3,031
Flowers for special occasions	388	2	316	74
General fund	30,177	171,119	154,735	46,561
St Luke's lunches	904	6,776	6,915	765
Youth Development	71	4,343	3,763	651
St Luke's toddler groups	1,357	1,278	1,844	791
	<hr/>	<hr/>	<hr/>	<hr/>
	<u>37,884</u>	<u>195,121</u>	<u>179,224</u>	<u>53,781</u>

**Appendix A: Leadership Team, Appointed 16/2/2011**



- Sunday Service Planning
- Music
  - Sound & Video Support
  - Preaching Themes
  - Service Leading Rotas
- Prayer Meetings  
Prayer Ministry  
Home Group Co-ordination  
Special Teaching Programmes
- Baptism Preparation
  - Growing Leaders
  - Alpha
  - Bible Introduction

**WORSHIP, TEACHING & PRAYER**

**LESLEY COMBE**

- Sunday Youth & Children's Work  
Reality  
Thursday Fuse  
Friday Creation  
Street Dance Liaison  
Schools Liaison  
Uniformed Groups Liaison  
General outreach to local young people

**YOUTH & CHILDREN'S MINISTRY**

**ANDREW FOULKES**

**St Luke's Church, Lodge Moor Trustees**  
Secretary: **COLIN DEWICK**  
Treasurer: **CHUN TSANG**  
**St LUKE'S LEADERSHIP TEAM**  
Vicar / Minister:

**ANGELA PESKETT**

**PASTORAL CARE & SUPPORT**

- Bereavement Support  
Home Visiting  
Home Communion  
Hospital Visiting  
Welcome Teams  
General Pastoral Support (Lifts Etc)  
Pastoral Visitors  
Discretion Fund

**PAUL WATERSTON LINDA RUSSELL  
BOB PRESTWOOD**

**MANAGEMENT ADMINISTRATION & PROPERTY**

- General Management & Co-ordination
- Sunday Set Up, Sides People Etc.
  - Weekly Notices
  - Wedding / Funeral Booking Arrangements
  - Catering
  - Health & Safety
  - Risk Assessment Training & Management
  - Fire Safety Training & Management
  - Children & Vulnerable Adult Safeguarding
  - Membership Lists
  - Statistical Returns
  - Record Keeping & Data Protection
  - Employment Matters
  - Staff Appraisal

- Financial Management & Administration
- Accounts
  - Computer Systems
- Property Management & Maintenance
- Bookings
  - Housekeeping & Cleaning
  - Minor Maintenance
  - Gardening
  - Major Works
- Liaison with Denominations / CTSY

**BILL WADE**

**MISSION, OUTREACH & SOCIAL**

- Mission Beyond Lodge Moor  
Toddler Groups  
Bumps & Babies Groups  
St Luke's Lunches  
Website  
St Luke's News  
Frozen Meals  
Soup Wagon  
Social Responsibility  
Liaison with HYCA  
Women's Evening Group  
Girls Night Out  
Men's & Women's Coffee Groups  
Men's Grouse & First Friday Groups  
Women's Fellowship  
Supper Club  
Reading Group  
Walking Groups